

## **Audit Committee**

Meeting to be held on 25 June 2012

Electoral Division affected: None
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## **Management of vehicle assets – Progress report**

Contact for further information:

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### **Executive Summary**

This paper provides an update on the actions taken in response to the internal audit report on the management of vehicle assets produced in February 2012.

### **Recommendation**

The Committee is requested to consider the report and comment on the actions being taken.

## **Background and Advice**

An internal audit report on vehicle asset management in Lancashire County Council was prepared in February 2012. A number of issues were identified, some of which related to the fleet management function in Lancashire County Commercial Group, whilst others applied throughout Lancashire County Council.

The majority of Lancashire County Council's vehicle fleet is currently managed within Lancashire County Commercial Group and procedures are in place to cover vehicle hire, insurance and driver licence checks etc for this group of vehicles and drivers. However, it was recognised that there is currently no Corporate Fleet Management Policy or guidance for employees in the rest of Lancashire County Council.

As a result a Fleet and Driver Management Policy with associated guidance is currently being developed. It is expected that this will be presented to the Management Team shortly for their consideration and endorsement.

Other issues identified in the internal audit report which related specifically to the fleet management function in Lancashire County Commercial Group now have agreed management responses and actions in place.

**Consultations**

N/A

**Implications:**

This item has the following implications, as indicated:

**Risk management**

N/A

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Directorate/Tel
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N/A

Reason for inclusion in Part II, if appropriate

N/A